

DECLARATION OF CONFIDENTIALITY

I/we the undersigned agree that all materials/information entrusted to myself by Codex Global will be treated with complete confidence and that I/we will not divulge any information in whole or in part to any third party and undertake not to make use of any of the said information which may come to my/our knowledge as a result of providing the required services. Such information may include working procedures, lists of clients, specialist terminology, commercial secrets, manufacturing procedures, designs, drawings and specifications. I/we also undertake not to contact the client directly under any circumstances without having first received prior written consent from Codex Global.

Where required by Codex Global, I agree that any materials/information passed to me will be destroyed after the required assignment has been completed, and that no electronic or hard copy of either the source text or translation will be retained.

Name:

Signed:

Date: